

FIELD USE REQUEST / AGREEMENT
 Lamoni Parks and Recreation Department
 108 S. Chestnut, Lamoni, IA 50140
 (641) 784-6742

Name of Organization: _____

Athletic Activity: _____

Contact Person: _____

Print Name

Signature

Address: _____

Home Phone: _____ Work/Cell Phone: _____

Field Space Requested at North Park

Youth Softball Fields

Softball Field ____ *There will be a \$100 refundable deposit per field.

East Field ____

Concession Stand ____ (Cost will be \$50.00 per day plus 20% of net profit, with a \$500 refundable deposit)

To reserve any youth field it will cost \$25.00 per hour.

- The \$25 per hour fee will include 5 bags of chalk. Anything over 5 bags will be bought at cost (\$11.85 a bag).

-Must rent both fields all day to reserve the concession stand

- Renting of the concession stand is not to exceed 12 hours per day

Date of Use Requested

Day of Week Requested

Hours Requested

From Date	To Date	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.	From AM/PM	To AM/PM

Will fields need to be lined or painted? __ yes __ no

Will field lights be needed __ yes __ no

Recreation sponsored activities and in season sports have priority. All city ordinances must also be followed.

-The rent and a refundable deposit equal to the rental fee shall be paid before the time of the event. The deposit shall be refunded after the event if it has been determined that the facility and its content have not been damaged, and the rules and regulations were followed.

-You are responsible for your own set-up and clean up.

-If you are using Parks and Recreation Equipment you are responsible to hire or use volunteers approved by the Parks and Recreation Director to operate this equipment. These persons will be independent contractors in this situation.

Checkout procedures:

-All areas of the facility to be used, along with equipment, shall be cleaned and returned to their proper location and condition.

-Trash from the receptacles used by your group shall be deposited in the dumpster at the north end of the park.

-Check and turn off all the lights i.e. the fields, pavilion and bathrooms.

-Check and close all water faucets.

-Secure the building by checking and locking all doors and windows.

-All persons must vacate the building with or before the renter.

-If you observe equipment that is not operating properly, please report it to the Park Director.

I have read the above rules and regulations and agree to abide by them:

Signed _____ Event: _____

Park/Rec Director _____ Date: _____

Checks Payable: Lamoni Parks and Rec, 108 S. Chestnut, Lamoni, IA 50140, Business #641.784.6742